
SLIDING FEE DISCOUNT PROGRAM APPLICATION FORM INSTRUCTIONS

To be considered for the sliding fee discount, applicants must complete and submit an application with required supplemental documentation.

Applicants will be notified by mail of their eligibility for participation in the Financial Assistance Program within 30 days of receipt of application and required documentation.

INSTRUCTIONS:

1. Complete the sliding fee discount program application, located on our website.
2. Include all monthly income and expenses in the spaces provided for all household members
3. Provide proof of income, including:
 - a. Last 3 pay stubs OR most recent filed W-2;
 - b. Most recent tax returns;
 - c. Attestation letter;
 - d. Benefit awards letter or 1099 forms showing Social Security, Disability, Worker's Compensation, or Veteran's Administration benefits;
 - e. Copies of benefit award letters or 1099 forms showing Unemployment, Retirement*, or Pension benefits;
 - f. Verification of self-employment status and income received:
 - i. Receipts from clients,
 - ii. Signed Federal income taxes from the most recent filing year, which include the appropriate schedule showing income from self-employment, S-corp, or other such entity.
4. If you have no income, you will need to provide an explanation for how you meet your daily living expenses.
5. Sign the sliding fee scale discount program application form.
6. Mail the completed application and required documents to:

RiverValley Behavioral Health
Attn: Accounts Receivable
PO Box 1637
Owensboro, KY 42302

If you have any questions or need assistance completing the financial assistance application, please call our Finance Department at 270-689-6500 or email accountsreceivable@rvbh.com, M-F 8:00 am-5:00 pm.